



Milledgeville, Madison, Sandersville, and Online Campus Graduation Information

GENERAL INFORMATION:

Mandatory Rehearsal: Thursday, May 24th, 2018 @ 10:00 am

- Graduates please check in by 9:15 am (we will begin at 10:00 am)

Commencement Ceremony: Friday, May 25th, 2018 @ 10:00 am

- Graduates will line up at 8:30 am. **PLEASE BE ON TIME**

Location: GMC Activity Center
29 Jones Drive
Milledgeville, GA 31061

DATES and DEADLINES:

- **Graduation application deadline** (If participating in the ceremony):
Friday, April 27th 2018

Students must be scheduled to graduate no later than 2018 summer and be pre-registered for summer course to participate in the upcoming ceremony.

- **Cap and Gown deadline:**
Friday, April 27th 2018 by 3:00 pm (\$25 fee)
Orders made after 3:00 pm April 27th are considered late orders (\$50 fee)

APPLY FOR GRADUATION

<https://www.gmc.edu/academic-programs/registrar-offices.cms>

CAP AND GOWN INFORMATION

- In order to participate in commencement students are required to wear a black gown, cap and GMC 2018 tassel.
- All graduates that are part of the corps of cadets will wear the **Class A uniform**, short sleeve shirt.

- Proper attire is required of all students participating in the ceremony. Ladies please wear dark shoes; low heels are strongly encouraged. Gentlemen please wear dark shoes and trousers (no shorts). Please avoid wearing bright colors.
- No decorations may be placed on your graduation caps

Students will not be allowed to participate in the ceremony if they are not attired appropriately.

CAP AND GOWN ORDERING INFORMATION

- **By Phone:** 1-478-452-1325
- **On campus:** April 27th 2018 from 10:00 am - 12:00 pm in the Atrium at the Milledgeville campus (last opportunity to order on campus)
- **Online:** Online ordering is no longer available

Contact Information for Balfour representative:

Amanda Greene

478-452-1325

agreene.balfour@gmail.com

ACADEMIC HONORS

Students with a cumulative GPA of 3.5 or higher and no grades of D or lower and will have met the GMC residency requirements will graduate with honors and receive an Honor Cord from GMC on graduation day.

Scholastic Honor	GPA
Cum Laude	3.50-3.64
Magna Cum Laude	3.65-3.79
Summa Cum Laude	3.80-4.00

GENERAL CEREMONY INFORMATION

Location: GMC Activity Center, 29 Jones Drive, Milledgeville, GA

Tickets: Tickets are not required for GMC commencement. Seating is general seating. Doors will open for seating at 8:30 a.m.

Parking: There will be plenty of parking and security will be directing

Disability Services: Handicapped seating will be available. If you or your guests require special assistance, please notify Celes Mason @ cmason@gmc.edu or 478 387- 4718.

Commencement Program: If you submitted your graduation application by Friday, April 27 2018 your name will be included in the commencement program.

Name Cards: Each student will receive a 3x5 card with your name, degree, and accolades listed. The student will give the name card to the announcer as you step onto the stage.

Name Pronunciation: The correct pronunciation of your name is important. If your name is routinely mispronounced please contact the commencement reader for your degree program during graduation practice.

Diplomas: When you walk across the stage you will receive a generic diploma cover. It will not contain your diploma. Participating in the ceremony does not guarantee that all degree requirements have been satisfied nor that the student has graduated. Diplomas are mailed to the address listed by the student on the graduation application following receipt of final grades and verification of the completion of all degree requirements by the Registrar's Office. All requirements must be satisfied by the last day of the quarter in which the degree is to be awarded. This process normally takes 6-8 weeks following the end of the term. If you have already received your diploma in the mail, please leave it at home.

Diplomas will arrive in a diploma tube with the GMC seal. If you would like a diploma cover, then you will need to stop by the campus and pick one up from Ms. Davis located in Zell Miller Hall 113. Diploma covers will not be mailed.

Guests/Friends/Family – Attending Ceremony: Air Horns, noise makers and balloons will not be permitted inside the GMC Activity Center. Any guest having these items will be asked to remove them from the center and placed on the table in the entrance area.

Recessional: The ceremony is not complete until the platform party and faculty and students recess. As a show of respect, students are to remain standing at their seats until they recess out of the ceremony area. Students will recess out of the building. **Please meet your family and friends outside after the ceremony.**

***** Please limit the number of personal belongings that you bring, as there will be nowhere to store it.**

Photographs: Please visit website to view what photo packages are available to you.
www.gradimages.com

ADDITIONAL GRADUATION QUESTIONS:

Donna Estes: destes@gmc.edu

Shanta Davis: ssdavis@gmc.edu or 1-478-387-7373